



## **COVID-19 School Site-Specific Protection Plan**

**SAN DOMENICO:  
COVID-19 School Site-Specific Protection Plan**

**Respectfully submitted August 19, 2020**



## COVID-19 School Site-Specific Protection Plan

School or District Site Name
San Domenico School
School Type (select one)
Traditional/Alternative Public School <input type="checkbox"/> Charter School <input type="checkbox"/> <input checked="" type="checkbox"/> Private, Independent or Parochial
School Task Force Members and Positions (ie teachers, custodians, secretaries, paras, parents, students, administration)
<p>In early spring, we created a multidisciplinary task force (COVID-19 Response Team Committee on Reopening), with Health and Safety and Academic Program sub-committees. These groups each met weekly throughout the spring and summer and continue to do so as we begin the 2020-21 academic year. Members include:</p> <ul style="list-style-type: none"> <li>● Kali Baird, Director of Residential Life and Director of Diversity, Equity, and Inclusion</li> <li>● Claire Bukata, Associate Director of Middle School &amp; Math Department Co-Chair</li> <li>● Shari Byrnes, Administrative Assistant to Director of Lower and Middle School</li> <li>● John Campbell, Construction Project Manager</li> <li>● Mark Churchill, Athletic Director, Resident Faculty Member</li> <li>● Jason Clarke, Director of Information Technology</li> <li>● Jennifer Cronan Flinn, Director of Design, Engineering, and Educational Technology</li> <li>● Rob DeNunzio, Director of Music and Music Conservatory</li> <li>● Shelley Flint, Director of Sustainability</li> <li>● Tracy Froehlich, Director of Human Resources</li> <li>● Anna Heidinger, Director of Advancement</li> <li>● Christina Klein M.F.T.'03, Middle School Counselor</li> <li>● Kathy Laughlin M.F.T., Upper School Director of Counseling</li> <li>● Natasha McKeown '87, Director of International Scholars and HyFlex Learning &amp; Social Studies Department Chair</li> <li>● Molly Morris, Executive Assistant to the Head of School, Resident Faculty Member</li> <li>● Jimena Motta, Administrative Assistant to Asst. HOS for Student Life</li> <li>● Jennifer Nash, Director of Admissions and Enrollment Management</li> <li>● Kristian Noden, Associate Director of Lower School, Resident Faculty Member</li> <li>● Jose Padilla, Director of Facilities</li> <li>● LeaAnne Parlette, Lower and Middle School Director</li> <li>● Kimberly Pinkson, Director of Marketing and Communications</li> <li>● Kate Reeser, Assistant Head of School for Academics &amp; Director of Upper School</li> <li>● Lisa Richter L.C.S.W., Lower School Counselor</li> <li>● Carrie Robley, Assistant Head of School for Student Life</li> <li>● Toni Scott M.S.N., R.N, Director of Health Services</li> <li>● Erica Smith, Director of Dance and Theatre Arts</li> <li>● Cecily Stock '77, M.A., J.D., Head of School</li> <li>● Karlyn Strand, Librarian</li> <li>● Amanda Tredinnick MS '01, Upper School Dean of Students</li> <li>● David Wise, Chief Financial Officer</li> </ul>



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Public Health Liaisons and Contact Information (Primary and Secondary: Name, Email and Phone)	
<ul style="list-style-type: none"><li>Carrie Robley, Assistant Head of School for Student Life and COVID-19 Lead crobley@sandomenico.org   415.258.1990 x 1105</li><li>Toni Scott M.S.N., R.N., SD Director of Health Services tscott@sandomenico.org   415.258.195</li></ul>	
This COVID-19 School Site-Specific Protection Plan (SSSPP) was most recently updated on:	
August 18, 2020	
Principal or Administrator	
<b>Name:</b> Cecily Stock	<b>Title:</b> Head of School
<b>Email:</b> cstock@sandomenico.org	<b>Phone Numbers:</b> 415-258-1900

I, Cecily Stock, certify that this SSSPP is posted on our school/district website, and that staff will receive training as described in this SSSPP before site-based classroom instruction begins.

**Signature:**

**Date:**

August 18, 2020

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## COVID-19 School Site-Specific Protection Plan

### Specific Control Measures and Screenings

*Please provide as much detail as possible for how you intend to implement each guideline. If you need additional space, please provide an attachment.*

1. All activities are consistent with and will adjust to changing applicable state and local Public Health Orders. A multi-disciplinary Task Force has been established to develop and support this School Site- Specific Protection Plan, who meet regularly to monitor and adjust the plan based on input from all stakeholders. Describe various subcommittees.

### ANSWER

San Domenico's first step in scenario planning for the 2020-21 academic year was to create committees to work on areas of key importance: a Strategic Financial Response Team, a Facilities Committee, a Health and Safety Committee, Academic Leadership, and a dedicated COVID-19 Steering Committee. The Strategic Financial Response Team includes staff and trustees. Together the committees formed our Committee on Reopening School.

We also formed a physician's advisory group including:

- Jay Fairborn, M.D., Adult and Family Medicine Department at Kaiser Permanente San Rafael
  - Kellen Glinder, M.D. Pediatric Medicine with Private Medical, San Francisco Bay Area, Silicon Valley, Los Angeles
  - Scott Kaiser, M.D., Pediatric Orthopedic Surgeon with Kaiser Permanente Oakland
  - Sunitha Kaiser, MD MSc , Associate Professor of Pediatrics, Epidemiology & Biostatistics at University of California, San Francisco; Member of the UCSF CARES COVID-19 Taskforce
  - Shawndra Parise, M.D. '93 , Adult and Family Medicine Department, Kaiser Permanente
  - John Taylor, M.D., Chief, Dept of Critical Care Medicine, Kaiser East Bay Hospitals and Department of Anesthesia and Perioperative Medicine, University of California, San Francisco
2. Health and safety practices and protocols are in place, including hand washing, appropriate face coverings, and access to essential protective equipment, and up to date student and staff attendance tracking.



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### ANSWER

San Domenico has invested over \$2.0M in safety measures to mitigate risk in light of COVID-19.

- All classrooms, instructional spaces, common areas and furniture have been reconfigured to maintain physical distancing of at least six (6) feet.
- 14 touchless water bottle refill stations will be available across campus. All hand operated drinking fountains will be disabled.
- Touchless faucets, soap and paper towel dispensers will be installed.
- Three additional buses will be added to comply with Marin County Public Health guidelines.
- The security staff has been increased to manage the revised policy for visiting campus.
- Increasing staff in Health Services to include an additional RN or Emergency Medical Technician.
- Plexiglass shields will be in all areas where there is frequent face-to-face interaction, including all reception desks, counselor offices, and school level administrative offices.
- Cohort size and movement will be structured and monitored closely.
- Students will share materials and supplies as little as possible.
- Students will not use lockers.
- 30 new handwashing stations are being distributed throughout the campus.
- Traffic flow will be marked one way through campus common areas.
- All community members will be required to wear a face covering and observe social distancing protocols in accordance with CDC and Marin County Public Health recommendations.
- SD will provide one mask to each student at the beginning of the academic year and back up supplies will be on hand for emergencies; families will provide masks for ongoing daily use. Masks must cover both the mouth and nose; minimum of 2-ply fabric and no bandanas.
- SD employees are also each being provided with a “Humanity Shield” face shield as an additional precaution.
- Whenever and wherever possible, windows and doors will be left open to reduce handling and increase air flow. Our classrooms and offices have generally been designed with many windows and doors opening to the outside.
- New High-Efficiency Merv 13 rated HVAC filters (recommended to mitigate coronavirus infections) have been installed throughout campus and will be replaced every three months. All existing HVAC systems have been upgraded with “Air Scrubber” devices that clean and purify air using



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Ozone free UV technology. Freestanding air purifiers, also using UV and HEPA filtration, will be used in classrooms and common areas to improve air quality and flow.

- Health and safety signage and visual cues will be installed across campus to remind us to observe safe practices at all times. When students arrive on campus they will also receive training in safety practices and protocols.
3. Training is provided to all staff, students and families reinforcing the importance of health and safety practices and protocols.

### ANSWER

- San Domenico has doubled the size of its maintenance department, hiring six additional cleaning staff. We have also added additional cleaning equipment and have arranged for specific Covid-19 cleaning training for all maintenance staff.
- All faculty and staff have complete health and safety training on matters such as: physical distancing protocols, wearing and care of face coverings, hand hygiene and personal care protocols, community care standards, signs and symptoms of COVID-19, and illness reporting requirements.
- Before students arrive on campus, we will share with families instructions and videos on how to properly wear a face covering, how to properly wash your hand, and general reminders on when to stay home if there is an illness.
- Teachers will teach and reinforce good hand washing practices and how to properly wear face coverings. Posters are hung throughout classrooms, restrooms, and public areas.
- San Domenico is asking all employees, students and families to sign and commit to a **Healthy Community Commitment** representing an understanding of our shared responsibility and acknowledgment of the behaviors needed to promote safety, trust, respect, belonging, and inclusion for all. All parents and guardians, and all students in grades 6-12 will have to sign this agreement. Each community member must meet the following expectations while being on campus:
  - Self-quarantine for, at least, two weeks before returning to campus.
  - Wear an appropriate face covering at all times.
  - Follow directional signs on pathways and in buildings.
  - Maintain a distance of six (6) feet between myself and any other person, with the understanding that I do not have to maintain six



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feet distance from my immediate family members, or, if a boarding student, my roommate within my own room.

- Follow on-campus traffic flow.
- Respond cooperatively and respectfully to reminders that I follow these protocols.

Each community member must meet the following expectations while being off campus:

- Avoid large gatherings and environments in which people are not observing recommended behaviors, such as wearing masks and practicing physical distancing.
  - Use the School's designated web-based tool, SchoolPass, to accurately report the results of personal daily health checks, including temperature-taking.
  - Remain at home (or in dormitory) and notify an appropriate adult if I experience COVID-19 symptoms.
  - Follow instructions if tested positive for COVID-19.
  - Participate in Marin Public Health's contact tracing program as requested and share complete information with contact tracers about others who may be exposed.
  - Strongly consider having all students in our household receive a seasonal flu vaccination this fall.
4. A primary and secondary point of contact are established, identified, and trained at each school site to direct questions or concerns around practices, protocols, or potential exposure. These points of contact will also serve as a liaison to Public Health and contact information is identified in the School Site-Specific Protection Plan. (Points of Contact listed above).

### ANSWER

- Carrie Robley Assistant Head of School for Student Life and COVID-19 Lead  
crobley@sandomenico.org | 415.258.1990 x 1105
  - Toni Scott M.S.N., R.N. SD Director of Health Services  
tscott@sandomenico.org | 415.258.195
5. Plans are implemented for intensified cleaning and disinfecting, including training for staff and access to cleaning supplies and essential protective equipment, and regular disinfecting of frequently touched surfaces.



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### ANSWER

- At least six (6) new maintenance staff will be added to our team. Throughout each day and every evening, our expanded maintenance staff will follow recommended cleaning and sanitizing protocols in line with current guidance from health authorities. Special attention will be given to classroom surfaces, bathrooms, water filling stations, door handles, shared objects, tabletops, door handles, and high traffic areas.
  - Restrooms will be cleaned 3 to 5 times daily.
  - Specialized cleaning tools (electrostatic sprayers) and CDC and EPA approved cleaning supplies have been purchased to improve and expedite the sanitization process.
  - The maintenance team has undergone extensive training to clean, disinfect and sanitize in a covid environment.
  - San Domenico has on hand three months of cleaning supplies (+ current inventory) and Essential Protective Equipment including extra masks, face shields, hand sanitizer, thermometers, and gloves.
6. Health screening for students and staff are conducted as advised and updated by Public Health. On July 23, 2020 the Centers for Disease Control and Prevention provided updated guidance on screening K-12 students emphasizing that parents and caregivers must monitor their children for signs of infectious illness every day at home, and universal symptom screening for K-12 students is not required. Staff should conduct daily health screening self-assessment, which may be completed through an online survey.

### ANSWER

To track health, attendance, and campus visits, San Domenico has invested in a new technology, *SchoolPass*, a visitor management system, that will send a daily health screenings questionnaire for all students and employees. Sample questions include:

- Have you been in **close contact with someone with a positive COVID-19 test?**
- Do you or anyone you live with have a **temperature 100.4 or greater?**
- Are you experiencing any of the following: cough, fever, chills, muscle aches, loss of smell, loss of taste, vomiting, or diarrhea?

Employees and students must complete a daily health screening before arrival to campus.



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7. Staff and students who are sick are expected to stay home and an isolation area is identified for students who begin to exhibit symptoms during the school day, until they can be picked up.

*Describe placement of designated Isolation Area:*

### **ANSWER**

San Domenico's Health Services office and designated isolation area will accommodate students, faculty, and/or staff who require medical care for a wide range of symptoms during the school day. Distinct waiting areas will be used for those who may be exhibiting COVID-19 (or other contagious illness) symptoms and those who are in need of general first aid or other services. Day students exhibiting symptoms of possible contagious illness will be isolated in a separate space at Health Services until they are picked up by their parent/guardian. Boarding students and resident faculty who show signs of contagious illness will be quarantined and cared for in a dedicated Health Services space staffed by a healthcare professional. Our Health Services building is fully equipped with self-contained sleeping rooms, bathrooms/ showers, kitchen, daytime waiting room, and separate sleeping room for an adult supervisor.

8. Schools and districts will cooperate with Public Health to support testing strategies to mitigate transmission of COVID-19, including testing for staff at the beginning of the school year, and then no less than once every two months. This may include testing of students with appropriate parental permissions obtained in advance. (Identify testing vendors, if applicable)

### **ANSWER**

San Domenico has hired Agile Force, a company who partnered with PMH Laboratories, and they visited San Domenico in early August for the first testing session. Almost 200 community members participated.

- Staff and Faculty are expected to be tested once per month, with ½ of employees tested every two weeks.
- Agile Force and PMH Laboratories use the PCR test and results are available in 72 hours.
- Testing will commence August 31.



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9. Protocols, actions and template communications are in place for the following COVID-19 related scenarios

### ANSWER

Yes, San Domenico has protocols, actions, and template communications in place for the following scenarios as outlined by Marin Public Health:

- **Scenario I:** A student or staff member either exhibits COVID-19 symptoms or has a temperature of 100.4 or above.  
**Actions:**
  - Send home if on campus.
  - Health Services to contact Public Health for testing.
  - Cohort remains open.
  - If Boarding Student, will be treated and monitored in isolation room.**Communication:**
  - No community communication at this time.
  
- **Scenario II:** A family member or someone in close contact with a student or staff member tests positive for COVID-19.  
**Actions:**
  - Report information to Carrie Robley, Assistant Head for Student Life and COVID-19 Liaison at [crobley@sandomenico.org](mailto:crobley@sandomenico.org) | 415.258.1990 x1105.
  - Send student/employee home (if on campus) Health Services will contact Public Health for testing.
  - Student families/Employees to contact own healthcare provider.
  - Cohort remains open (affected employee or student - and all family members - to self- quarantine).**Communication:** to affected families/employees
  - Cohort remains open (Affected employee or student - and all family members - to self- quarantine).
  
- **Scenario III:** A student or staff member tests positive for COVID-19.  
**Actions:**



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- For student. Report information to Carrie Robley, Assistant Head for Student Life and COVID-19 Liaison at [crobley@sandomenico.org](mailto:crobley@sandomenico.org). 415.258.1990 x1105.
- For employee. Report to Carrie Robley and Human Resources Families of student and/or employee: Quarantine and contact healthcare provider/Public Health for testing. Cohort/Office Area/Building: CLOSED for 14 days from last exposure (last time person on campus).

**Communications:**

- Phone calls and emails to affected families/ employees.

- Scenario IV: A student or staff member tests negative for COVID-19 after symptoms or confirmed close contact.

**Actions:**

- Student or employee may return to cohort three days after symptoms resolve; however must continue isolation if in contact with COVID-19 positive family member.
- Cohort remains open.

**Communication:**

- To affected families/employees.

10. Where practicable, physical distancing of six feet is maintained between adults and adults and students; four feet distance is permissible between students within a classroom or instructional area where requirements herein are in practice.

**ANSWER**

Yes, San Domenico has implemented various tools to support social distancing.

- All classrooms, instructional spaces, common areas and furniture have been reconfigured to maintain physical distancing of at least six (6) feet.
- Decals and markers on the grounds are placed six (6) feet apart to indicate direction of movement and required physical distancing as



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students and employees move through campus.

- Directional signage has been placed throughout campus to promote one-way directional flow.

11. For elementary schools, stable classroom cohorts (up to standard class size at each respective grade level) are maintained throughout each school day, and through each quarter or semester, with an assigned primary cohort teacher, and systems are in place to prevent the mixing of classroom cohorts.

### **ANSWER**

San Domenico is prepared to maintain necessary cohort size for all school levels. During the In-Person Learning Scenario, students will spend the majority of their day in their classroom cohorts, to mitigate risk by reducing contact between groups of students and the use of typically shared spaces. On-campus cohort groups will be between 9-16 students in size. The method for grouping students is the same as each school year in which gender, numbers, learning and social needs are taken into consideration. In addition, the classroom size dictates the number of students in a cohort because desks are placed 6 feet apart to adhere to appropriate distancing guidelines. Each cohort will be assigned a primary cohort teacher. Specialists will generally work with each cohort of students in their primary classroom. The Lower School schedules will incorporate outdoor recess times and hand washing and movement breaks. The schedule allows for easier pivoting between in-person and remote learning.

12. For middle and high schools, larger cohorts made up of students from more than one classroom may be arranged as long as accurate attendance data for students and adults is maintained on a daily basis while avoiding school-wide mixing of students and staff.

### **ANSWER**

San Domenico already tracks attendance in each class for all K-12 students and will continue to maintain daily records, now as part of our COVID-19 mitigation planning. In addition, we will track employee attendance and health screenings for employees with the *SchoolPass* app.



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**Students in Grades 6-8** will experience a new five day schedule that allows them to toggle easily between the four HyFlex Teaching and Learning Scenarios, as needed. The longer blocks of class time help reduce the number of individuals whom students and adults have contact with each day. They also provide teachers with the ability to go into greater depth with material and complete laboratories, projects, or collaborative work. We have grouped students in Grades 6-8 into cohorts of 10-12 students that have as much common class time together as possible to reduce interaction with others. Cohorts are also the students' advisories. When possible, students will not be changing classrooms, and instead, teachers and specialists will be moving to each cohort, following hand washing protocols between groups.

**Four versions of the Upper School schedules** have been created to help us maintain a consistently excellent standard of learning while being able to nimbly adjust to changing learning circumstances, with the highest priority being the health and safety of our community.

Upper School cohorts will be 100 students. However, **students will be in small classes; generally between 10 and 15**, always with 6 feet of distance between students and between students and teachers. Many classes will have 10 students or fewer. When students are not in class, they will be in supervised, designated cohort homerooms or outside spaces of 35 students or less, also with 6 feet of distance between them. Teachers will supervise students while they return to their cohort homeroom space when they are not actively working with teachers in classes.

**HyFlex Mondays:** On HyFlex Mondays, all classes are virtual and on-campus attendance is optional for students who are in good academic standing. Students choosing to come to campus will have a supervised study hall during which time they will attend classes virtually. Students at home will also be participating in classes virtually. HyFlex Monday is applicable across all learning scenarios, except when we are in the All In-Person Learning scenario. In the afternoon on HyFlex Mondays, students will have time to individually pursue their online coursework and meet with specialists.

**Students Learning in Different Time Zones:** Students can access all course materials and resources, as well as recordings of regular daytime classes,



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anytime through Canvas. In addition, we have added two additional blocks to our schedule, an early morning O block (7:30-8:30am) and an afternoon Z block (3:00-7:30pm). When there are five or more students in a class who are unable to attend regular daytime classes, small classes just for international students have been scheduled during the O and Z blocks. Teachers and students can also schedule one-on-one meetings during these times.

13. Where practicable, desks are arranged facing forward to minimize face to face proximity between students.

### **ANSWER**

All desks are placed 6 feet apart and facing forward for social distancing; floor markings are in place to keep furniture aligned accordingly.

14. School staff are permitted to visit and instruct more than one classroom cohort, following physical distancing and face covering protocols, and must document/record visits to classrooms that are not identified as their primary classroom cohort.

### **ANSWER**

While students must remain in their cohorts, faculty and staff will be visiting and instructing different groups of students. Safety protocols will be in place including 6' (six feet) social distancing, cohort tracking, face masks, and where needed, Plexiglass shields. Faculty and staff will record all classroom/cohort visits.

15. Routes for entry and exit to the campus will be designated for each classroom cohort, using as many entrances/exits as feasible.

### **ANSWER**

Yes, this is in place.

- Each classroom and all walkways have signage to maintain one way traffic flows with at least 6' (six feet) of social distancing.
- Student arrival and dismissal will be in the designated carpool lines



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or the bus drop off area.

- Once students arrive on campus, a staff member will greet them to give directional instructions and supervision.
- The campus will also remain closed other than to essential staff and those students who have been granted permission to come to campus.

16. Schedules for arrivals, recess and lunch will be strategically coordinated to prevent mixing of classroom cohorts.

### **ANSWER**

Arrival to campus will be by bus, car, or bicycle. Students who arrive on the bus will be greeted and dismissed from the bus by a staff member. Students arriving in a car will have a designated area for the carline, and students will be instructed to wait in their cars until a staff member arrives. Parents must not exit their vehicle. Those students arriving by bicycle will have a designated meeting point, and a staff member will greet them as well.

Break/recess and lunch schedules have been created to allow for cohorts at specific grade levels to maximize the use of the outdoors. Even though students will be eating in their classrooms or whenever possible, outdoors, there are staggered lunch times for grades K-2, 3-5, 6-8, and 9-12. In upper school, teachers will stagger the breaks within their 90 minute teaching blocks, and in middle school, teachers will stagger breaks within their 60 minute teaching blocks.

17. Congregate movement through hallways will be minimized as much as practicable.

### **ANSWER**

In order to minimize congregation in hallways, teachers will stagger dismissal times. In addition, locker use is not permitted. There will also be supervision during all transitions throughout the day.



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18. Large gatherings (i.e., school assemblies) are currently prohibited.

### **ANSWER**

All large gatherings, including assemblies, club meetings, faculty meetings, etc. will happen over Zoom.

19. The use of outdoor space for instructional purposes is maximized, shared, and coordinated to ensure students remain in their cohort. Efforts should also be made to maximize fresh airflow in classrooms through existing ventilation systems and opening of windows and doors as much as possible.

### **ANSWER**

Ten outdoor classrooms will be set up across campus using 20'x30' tents. These spaces will accommodate a cohort of 12 students and 1 teacher and be equipped with whiteboards and WiFi. They will be used in conjunction with indoor classrooms and allow students to be outside as much as possible (weather permitting). Several other outdoor and naturally shaded areas will be used across campus for rest, study, or to take lunch. In addition, our one acre organic garden is equipped with multiple outdoor study spaces.

Cohorts will be assigned a dedicated outdoor space for use in order for students to eat lunch or have a mid-morning snack, to take mask breaks, and to have recess. All of our lower school classrooms open up to outdoor spaces, and the timing and use of this space has been planned so cohorts do not overlap.

Every effort has been made to educate faculty in the importance of opening windows and doors and using fans to circulate air. In those classrooms or office spaces with HVAC systems, "Air Scrubber" devices, using Ozone-free UV technology, have been added to all existing HVAC systems. Freestanding air purifiers, using UV and HEPA filters, will be used in localized areas to both purify and circulate air.



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20. Use of shared playground equipment will be limited in favor of physical activities that require less contact with surfaces, and shared equipment will be cleaned between uses.

### **ANSWER**

Recess and PE classes will focus on games and activities that do not need shared equipment or contact with shared surfaces. Shared equipment will be strictly limited and cleaned after each use.

21. Use of non-classroom space for instruction such as gymnasiums and multi-use rooms should be considered to support physical distancing with cleaning between uses.

### **ANSWER**

All of San Domenico's large spaces, including Dominican Hall, the Lower School Assembly Hall, the Hall of the Arts theater, and the Chapel are being re-purposed for instructional use as needed to maintain social distancing. Nine total multi-use spaces have been converted into classrooms.

22. Meals will be served outside as much as possible or in classrooms instead of cafeterias or dining rooms with individually plated or bagged meals as much as practicable.

### **ANSWER**

All day students will bring their lunch to school for at least the first two months of on-campus learning. Pre-ordered, individually packed lunches for boarding students and employees will be provided by Epicurean, our food service vendor. Everyone will eat outside in designated cohort-specific locations and in assigned classroom spaces when weather does not permit eating outside.

23. Routines and schedules are in place to require students and staff to regularly wash their hands immediately upon arrival to campus and at



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staggered intervals throughout the day.

### **ANSWER**

Schedules for our K-5, 6-8, and 9-12 students all have “hygiene” breaks scheduled into the day. Upon arrival, students will be supervised as they exit from their vehicle and go to a handwashing station before entering a classroom. Handwashing time is scheduled before and after recess, lunch, and then again at the end of the day before students leave campus, whether by bus or car. Students will be required to wash their hands after using the restroom or after they sneeze. Each lower school classroom is equipped with its own sink.

24. All staff as well as all students in grades 3 - 12 are required to wear face coverings while in the classroom and on campus unless there is a medical or behavioral contraindication. Students from grades TK - 2 are strongly encouraged to wear face coverings and should be supported and taught how to wear them properly.

### **ANSWER**

All employees and students, grades K-12, will be required to wear a face covering. The School will provide each student with one cloth mask, and each classroom will have extra masks for emergencies. Parents/Guardians will be instructed to provide extra cloth masks as part of their students' daily supplies.

25. Training will be provided for staff and students on proper use of face coverings which will include instruction to minimize touching of face coverings.

### **ANSWER**

Training for employees on the proper use of face coverings was provided at an all-school employee meeting August 12 and again during campus tours that same week. Employee reminders:

- Wear a face covering at all times.
- Face coverings protect the wearer but do not replace the need for physical distancing and hand washing.



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- Humanity Shields will be provided to any employee who would like one.
- Face coverings should be washed after each shift/wear.
- Wash and/or sanitize hands before removing face covering.
- Avoid touching eyes, nose, mouth.
- Use Masks to Help Slow Spread
- Demonstration of Doffing (Taking Off) Personal Protective Equipment (PPE)
- Guidance for the Use of Face Coverings

Before students arrive on campus, we will share with families instructions and videos on how to properly wear and care for face coverings. Teachers will teach and reinforce how to properly wear face coverings. Face covering reminders are posted throughout classrooms, restrooms, and public areas.

26. Sharing of supplies, manipulatives, toys, sports equipment, and other learning and recreational materials will be limited and each student will have separate individually labeled boxes or cubbies.

### **ANSWER**

SD students will have their own, individually labeled supply boxes in order to avoid sharing supplies. Recess and PE classes will focus on games and activities that do not need shared equipment or contact with shared surfaces. Shared equipment will be strictly limited.

27. Use of electronic devices, clothing, books and other games or learning aids will be avoided as much as practicable.

### **ANSWER**

Each child at San Domenico will have his or her own iPad, and sharing of this device is not permitted. Parents will be instructed to clean the device at home each evening before returning to school the next day.

28. Use of privacy boards or clear screens will be considered as much as practicable.

### **ANSWER**



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Plexiglass shields are being installed in all areas where there is frequent face-to-face interaction, including all reception desks, counselor offices, and school level administrative offices.

29. Non-essential visitors, including parent volunteers will be limited and essential workers will be required to meet all health and safety guidelines.

### **ANSWER**

Visitors to campus will be limited to pick up and drop off only. We will continue to have security at the front gate on a 24-hour basis and all visits must be by appointment only, and visitors are required to follow all health and safety protocols.

30. School Site-Specific Protection Plan outlining the above measures is completed, posted and shared with all stakeholders and updated as state and local Public Health guidance dictates.

### **ANSWER**

Yes, San Domenico's plan is posted at [www.sandomenico.org/BacktoSchool2020](http://www.sandomenico.org/BacktoSchool2020)



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***\*\*Attach any supporting documents or additional information for each Guideline to the back of the SSSPP.***

San Domenico shared our reopening plan, *Back to School2020: Stronger Together*, with our school community on July 31, 2020. The plan, as well as continuing COVID-19 related health, safety, and operations updates can be found at [http://www.sandomenico.org/BacktoSchool 2020](http://www.sandomenico.org/BacktoSchool2020).

Please also see supporting photos of campus preparations included at the end of this document.

Thank you for your consideration.



## COVID-19 School Site-Specific Protection Plan

	<p style="text-align: center;"><b>School Site-Specific Protection Plan</b></p>
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**San Domenico**

has completed the School Site-Specific Protection Plan with current information related to COVID-19 Protocols and Procedures. The full SSSPP is available for viewing or download here:

[www.sandomenico.org/BacktoSchool2020](http://www.sandomenico.org/BacktoSchool2020)

This certificate should be displayed in the site's main office and the full SSSPP should be available online at the above web address.



## COVID-19 School Site-Specific Protection Plan

### SUPPORTING IMAGES:

#### Faculty and Staff Trainings:



#### Faculty and Staff Trainings ctd.





## COVID-19 School Site-Specific Protection Plan

Hand washing station example with signage:



Outdoor classroom example with dad and daughter testing:





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Signage examples for directional flow:



Space conversion example:





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Wall signage examples:

