2021 COVID-19 Guidance Checklist  
For Day Camps and Other Supervised Youth Activities Settings

**Name of Organization:** San Domenico School  
**Name of Executive Director/Lead Administrator:** Carrie Robley

**Face Coverings:**
All employees and students will be required to wear a face mask. If a student forgets or loses a mask, the School will provide with disposable masks in the case of emergencies. Parents/Guardians will be instructed to provide extra cloth masks as part of their students’ daily supplies.

**Healthy Hygiene Practices:**
Handwashing stations are strategically placed around campus for camp use. Hand sanitizer will be provided for each camp cohort. Staff and students will be instructed to wash their hands upon arrival, before and after eating, and before going home. Staff and students will also be instructed to wash/and or sanitize their hands before removing their face masks and to generally avoid touching the eyes, nose, and mouth.

**Health Screenings for youth and staff:**
First and foremost, parents/guardians should not send their child to camp if they have any sign of illness. Families should screen their children daily for COVID-19 before arriving on campus.

- Has your child been in close contact with someone with a positive COVID-19 test?
- Does your child or anyone you live with have a temperature 100.4 or greater?
- Is your child experiencing any of the following: cough, fever, chills, muscle aches, loss of smell, loss of taste, vomiting, or diarrhea?
- If you answer YES to any of the above questions, please refrain from coming to campus and reach out to crobley@sandomenico.org.

San Domenico’s Health Services office and a designated isolation area will accommodate students, faculty, and/or staff who require medical care for a wide range of symptoms during the camp day. Distinct waiting areas will be used for those who may be exhibiting COVID-19 (or other contagious illness) symptoms and those who are in need of general first aid or other services. Students/staff exhibiting symptoms of possible contagious illness will be isolated in a separate space at Health Services until they are picked up by their parent/guardian.

**Physical Distancing:**
All classrooms, instructional spaces, common areas, and furniture have been reconfigured to maintain physical distancing from three (3) to six (6) feet. Decals and markers on the grounds are placed six (6) feet apart to indicate direction of movement and required physical distancing as students and employees move through campus. Directional signage has been placed throughout campus to promote one-way directional flow.
Identification and Tracing of Contacts:
If a positive COVID case is confirmed on-site, the student will be escorted to Health Services and will be in isolation until a parent/guardian arrives to pick them up. Christian Ayers, Lariza Benavides, and Carrie Robley are designated staff who will initiate/support contact tracing, will notify the local public health department if a confirmed case is determined, and will notify exposed persons and families. Contact tracing guidelines:
School Contact Tracers

Identification and Reporting of Cases:
If the School has a positive case confirmed, whether in a staff member or a student, the School will work with Marin Public Health to identify close contacts and initiate contact tracing.

Stable Group Structures:
Each camp group will have a fixed number of students depending on enrollment. Students are not allowed to cross over to other camps, and each camper must have a negative COVID test or proof of full vaccination.

Staff Training and Family Education:
Camp directors will be required to read and understand the COVID-19 Guidance Checklist. In addition, camp directors will be sent protocols on handwashing, mask wearing, and maintaining physical distance. Camp directors will know who to contact in case of an emergency.

Communication Plans:
The camp director, in consultation with Health Services, will notify parents/guardians if a camp cohort has a possible exposure and/or a confirmed case. Student/staff names will be kept confidential.

Transportation:
Buses and vans will not be used to transport students.

Entrance, Egress, and Movement Within the Supervised Youth Activity Setting:
Student arrival and dismissal will be in the designated carpool lines or the drop off area.

Once students arrive on campus, a camp staff member will greet them to give directional instructions and supervision.

Arrival to campus will be by car, bicycle, or walking. Students arriving in a car will have a designated area for the carline, and students will be instructed to wait in their cars until a staff member arrives. Parents should not exit their vehicle unless absolutely necessary.