

San Domenico School  
Information Literacy Skills Scope & Sequence  
(Based on CSLA's, Standards & Guidelines for Strong School Libraries)

**Upper School**

**9<sup>th</sup> Grade** (18 skills taught, 2 new)

- 1.1 Knows Library Procedures for Circulation and Care of Equipment / Orientation
- 1.3.9 Locates & knows contents of Reference section
- 1.3.10 Locates information in periodicals using print and digital resources and online databases
- 1.4.2 Uses Dewey Decimal System to locate resources independently
- 1.6.3 Performs an OPAC search
- 1.7.2 Designs online searches
- 1.7.3 Uses databases for school use
- 1.8.2 Learns to independently select digital curriculum materials appropriate to grade level
- 1.9.2 Uses pre-search strategies such as brainstorming, mapping and use of prior knowledge
- 1.9.3 Uses keywords and controlled vocabulary, while using search engines and databases
- 1.9.12 obtains information from maps, photos, charts, graphs
- 1.9.23 Records title, author and other citation elements systematically while accessing information
- 3.3.1 Presents information in a variety of formats (word processed, essay, poetry, charts, graphs and multimedia presentations using digital technology tools
- 3.3.5 Presents information using advanced multimedia and presentation software
- 6.1.2 Uses reflection and evaluation to critiques one's own work and that of others
- 8.1.1 Understands fair use and plagiarism and why copyright infringement is unacceptable
- 8.1.3 Cites sources in text, using a standard footnoting, or citation system
- 10.1 Can Map the library

**10<sup>th</sup> Grade** (14 skills taught, 3 new)

- 1.2.7 Introduction and use of a digital camera
- 1.3.9 Locates & knows contents of Reference section
- 1.6.3 Performs an OPAC search
- 1.7.2 Designs online searches
- 1.7.3 Uses databases for school use
- 1.9.1 Identifies a problem or question that needs information
- 1.9.2 Uses pre-search strategies such as brainstorming, mapping and use of prior knowledge
- 1.9.3 Uses keywords and controlled vocabulary, while using search engines and databases
- 1.9.6 Selects a topic, focuses the investigation, gathers information to construct a meaningful final product
- 2.2.3 Learns to evaluate the credibility, comprehensiveness, and value of print, non-print and digital information sources
- 2.2.5 Learns to recognize the importance of copyright date, dateline and publishing date as indicators of information currency and accuracy

- 6.1.3 Refines the Research Process and use of resources
- 7.1.1 Understands that a free flow of information is essential in a democratic society
- 8.1.4 Quotes or paraphrases information to avoid plagiarism

### **11<sup>th</sup> Grade** (12 skills taught, 2 new)

- 1.3.10 Locates information in periodicals using print and digital resources and online databases
- 1.4.2 Uses Dewey Decimal System to locate resources independently
- 1.6.3 Performs an OPAC search
- 1.7.2 Designs online searches
- 1.7.3 Uses databases for school use
- 1.9.23 Records title, author and other citation elements systematically while accessing information
- 3.3.1 Presents information in a variety of formats (word processed, essay, poetry, charts, graphs and multimedia presentations using digital technology tools)
- 3.3.5 Presents information using advanced multimedia and presentation software
- 8.1.1 Understands fair use and plagiarism and why copyright infringement is unacceptable
- 8.1.3 Cites sources in text, using a standard footnoting, or citation system
- 8.2.1 Describes freedoms guaranteed by the First Amendment of the U.S. Constitution
- 10.2 Introduction and use of a digital scanner

### **12<sup>th</sup> Grade** (5 skills taught, 1 new)

- 1.4.4 Understands other classification systems (Library of Congress)
- 1.6.3 Performs an OPAC search
- 1.7.2 Designs online searches
- 1.7.3 Uses databases for school use
- 2.2.3 Learns to evaluate the credibility, comprehensiveness, and value of print, non-print and digital information sources