

San Domenico School
Information Literacy Skills Scope & Sequence
(Based on CSLA's, Standards & Guidelines for Strong School Libraries)

Middle School

6th Grade (18 skills taught, 7 new)

- 1.1 Knows Library Procedures for Circulation and Care of Equipment / Orientation
- 1.3.2 Uses an Index to locate information in non-fiction resources
- 1.3.9 Locates & knows contents of Reference section
- 1.4.2 Uses Dewey Decimal System to locate resources independently
- 1.6.3 Performs an OPAC search
- 1.7.2 Designs online searches in periodical databases using Boolean operators and other limiters and expanders
- 1.7.3 Uses databases for school use
- 1.9.2 Uses pre-search strategies such as brainstorming, mapping and use of prior knowledge
- 1.9.3 Uses keywords and controlled vocabulary, while using search engines and databases
- 1.9.13 Uses scanning and skimming skills to obtain information
- 1.9.23 Records title, author and other citation elements systematically while accessing information
- 2.1.7 Creates summaries of text
- 2.2.3 Learns to evaluate the credibility, comprehensiveness, and value of print, non-print and digital information sources
- 2.2.5 Learns to recognize the importance of copyright date, dateline and publishing date as indicators of information currency and accuracy
- 2.31 / 2 Note-taking and note organization
- 3.3.1 Presents information in a variety of formats (word processed, essay, poetry, charts, graphs and multimedia presentations using digital technology tools
- 3.3.5 Presents information using advanced multimedia and presentation software
- 8.1.1 Understands fair use and plagiarism and why copyright infringement is unacceptable
- 10.1 Can map the library

7th Grade (16 skills taught, 6 new)

- 1.2.7 Introduction to digital camera
- 1.3.3 Uses 'find' function
- 1.3.9 Locates & knows contents of Reference section
- 1.3.10 Locates information in periodicals using print and digital resources and online databases
- 1.6.3 Performs an OPAC search
- 1.7.2 Designs online searches
- 1.7.3 Uses databases for school use
- 1.8.1 Uses a variety of techniques to select books
- 1.8.2 Learns to independently select digital curriculum materials appropriate to grade level
- 1.9.2 Uses pre-search strategies such as brainstorming, mapping and use of prior knowledge
- 1.9.3 Uses keywords and controlled vocabulary, while using search engines and databases

- 1.9.12 obtains information from maps, photos, charts, graphs
- 1.9.23 Records title, author and other citation elements systematically while accessing information
- 2.1.7 Creates summaries of text
- 3.2.5 Uses digital spell and grammar checks on final draft
- 6.1.3 Refines the Research Process and use of resources

8th Grade (15 skills taught, 3 new)

- 1.3.10 Locates information in periodicals using print and digital resources and online databases
- 1.7.2 Designs online searches
- 1.7.3 Uses databases for school use
- 1.8.2 Learns to independently select digital curriculum materials appropriate to grade level
- 1.9.13 Uses scanning and skimming skills to obtain information
- 1.9.17 Uses bibliographies in books and digital resources to access information beyond the immediate source
- 1.9.17 Uses bibliographies in books and digital resources to access information beyond the immediate source and library collection
- 1.9.23 Records title, author and other citation elements systematically while accessing information
- 2.2.3 Learns to evaluate the credibility, comprehensiveness, and value of print, non-print and digital information sources
- 3.3.1 Presents information in a variety of formats (word processed, essay, poetry, charts, graphs and multimedia presentations using digital technology tools
- 3.3.5 Presents information using advanced multimedia and presentation software
- 6.1.3 Refines the Research Process and use of resources
- 7.1.1 Understands that a free flow of information is essential in a democratic society
- 8.1.1 Understands fair use and plagiarism and why copyright infringement is unacceptable
- 10.2 Introduction and use of a scanner